



**CITY OF BURLINGTON
BOARD OF HEALTH**

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BOARD OF HEALTH

David Casey, RN (Chair); Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

HEALTH OFFICER

William Ward, Director of Code Enforcement

**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH**

Main Conference Room, 645 Pine St

THURSDAY 21 MARCH 2019 AT 6:00 PM

Attending: *David Casey; Mary Hart (arrives at meeting at 6:06 PM); Julie Hathaway (arrives at meeting at 6:06 PM); Taylor Newton; Caroline Tassey; William Ward; Steve Cormier, Board of Health Staff*

Absent: *N/A*

Meeting called to order by Chair Casey at 6:04 PM

ITEM	DISCUSSION	ACTION
1. Approvals: a) Amended Agenda b) February meeting minutes		Mr. Newton made motion to accept amended agenda. Ms. Tassey seconded. All in favor. Mr. Newton made motion to accept minutes. Ms. Tassey seconded. All in favor.

<p>2. Public Forum / Emerging Issues</p>	<p><i>No members of public present; no emerging issues discussed.</i></p> <p><i>**Mrs. Hart and Dr. Hathaway arrive at meeting**</i></p>	
<p>3. Emerald Ash Borer update – VJ Comai, City Arborist</p>	<p>City Arborist Comai commented on the volume of Ash trees within the city, both on private and city property, and 2 types of injection products, introducing the <i>Arbormectin Safety Data Sheet</i> and the <i>TREE-age Safety Data Sheet</i> to the record with Chair Casey, and Ms. Tassey, and Director Ward asking questions.</p> <p>City Arborist Comai commented on his belief that injections should only be done by individuals who are both licensed in the injection process and certified as an Arborist.</p> <p>City Arborist Comai and Director Ward commented on possible pre-qualifications and reporting processes for permitting such activity within the city's Pesticide Application Approval Areas with Chair Casey, Mrs. Hart, and Ms. Tassey asking questions.</p> <p>The Board, City Arborist Comai, and Director Ward discussed looking at drafting permitting standards for this process.</p>	

<p>4. Deputy Town Health Officer Nomination – Recommendation of Steve Cormier by Town Health Officer William Ward</p>	<p>Director Ward commented on the process of nominating and approving Deputy Town Health Officers and nominated Steve Cormier, Code Enforcement Administrator and Health Administrator for the Board of Health, introducing the <i>Deputy Town Health Officer Appointment – Steve Cormier</i> memo and the <i>Resume – Steve Cormier</i> to the record.</p>	<p>Mr. Newton made motion to approve nomination of Steve Cormier as Deputy Town Health Officer. Ms. Tassey seconded. All in favor.</p>
<p>5. Update on marijuana legalization info card</p>	<p>Dr. Hathaway and Ms. Tassey commented on sending the card's text changes to freelance graphic designer Samantha Segalas-Shaw.</p> <p>Mr. Newton commented on the Board previously allocating no more than \$1,500.00 for printing and giving Dr. Hathaway full authority to make the choice on a printer. The Board discussed spending \$600.00 of the \$1,500.00 to print an initial 250 cards.</p>	
<p>6. Chair's report</p>	<p>Chair Casey commented on the 01 April Annual Mayor's Meeting, setting up a Doodle Poll for the next School Safety Review, and the Board's ongoing intention concerning reviews of the proposed City Hall Park fountain as plans are developed, with Mr. Newton and Ms. Tassey commenting.</p>	
<p>7. Discussion of FY 19 Budget</p>	<p>Mr. Newton commented on the Board currently allocating \$1,200.00 to North Ave</p>	

	<p>News for Safe Lawns advertising, \$500.00 to help Safe Recovery, \$1,500.00 to the printing of the Marijuana Legalization Info Card, and \$500.00 to help with City Storm Water Program education.</p> <p>The Board discussed additional opportunities with which to apply Board funds toward, including helping the Family Room and sending Board members to the Vermont Public Health Association Annual Meeting on 22 May.</p>	<p>Mr. Newton made motion to allocate \$1,000.00 to help the Family Room. Mrs. Hart seconded. All in favor.</p> <p>Ms. Tassey made motion to allocate \$40.00 to send Mrs. Hart to the Vermont Public Health Association Annual Meeting on 22 May. Mr. Newton seconded. All in favor.</p>
8. Public outreach/communications • Language for FPF update	<i>Public outreach/communications was not discussed.</i>	
9. Next Meeting – currently set as 21 March 2019		
10. Adjournment		Mrs. Hart made motion to adjourn. Ms. Tassey seconded. All in favor.

Meeting adjourned at 7:59 PM